

## Home Safety Action Team Minutes

Date: 8-21-08

**Present: Aliza Gomes, Elizabeth Kaiser, Jennifer LaDucca, Veronica Leyva**

TOPIC	DISCUSSION	ACTION/ BY WHOM/BY WHEN/FOLLOW-UP
<b>Introductions and Announcements</b>	Family Expo is 9/10-9/21. Safe Kids will have 3 tables all 3 days. Health Source to be there all 3 days. CPS and BPS will be there Friday and Saturday, we have Sunday. Anyone able to volunteer to be there?	
<b>Safety equipment usage at Burbank Properties</b>	<p>Burbank has no written policy on safety equipment usage. Residents are not allowed to install latches on front doors as the fire department has deemed it a fire hazard. (However all 4 of us know of cases where there are latches.)</p> <p>Also, residents can not do anything to the exterior of the building (ie screw in safety gates), but may request permission by submitting a work order.</p> <p>Residents are allowed to put in place any safety equipment they deem necessary, however they are responsible for repairing any damage caused by them. If they are unable to place them, they may submit a work order but it would probably be of lowest priority.</p> <p>However, it is noted that with reasonable cause, and especially if advocated with case worker, almost anything can be allowed.</p> <p>Burbank does not use door knobs, but door handles, which makes putting locks on it more difficult.</p>	<p><b>Aliza</b> and others reported on discussion with Director of Property Management Annie McNeany.</p> <p><b>Elizabeth</b> gave Aliza, Jennifer and Veronica 2 door knob locks for handle door knobs. <b>Aliza</b> will give to maintenance and have them review to see if they can recommend.</p>
<b>Home Safety Teaches and grant writing</b>	<p><b>Head Starts</b> – Health Source is working with Head Start to do these and will be paid.</p> <p><b>4Cs</b>- Beth has been in communication with Sue Katz at 4Cs. Elizabeth has been in communication with Carole Heath SSU professor who is interested.</p> <p><b>Burbank Housing</b> – Reports they are willing to do teaches this fall or next spring – they are flexible. However they feel the classes need to be done in the evenings if residents are to attend.</p> <p><b>Kaiser</b> – Elizabeth reports has emailed Mandy Weltman.</p> <p><b>Home Visitor Refreshers</b> – Elizabeth emailed Families First.</p> <p>Grant: <b>Elizabeth</b> reports she plans to write Kids Plate equipment grant when application posted (currently on hold secondary to stalled State Budget. We discussed possibility of Burbank writing for same grant and discussed how it could be used and ways to provide teaching and distribute safety equipment.</p>	<p><b>Sue Katz</b> will be getting dates for 12 4C centers to Elizabeth.</p> <p><b>Elizabeth</b> will coordinate between 4Cs and SSU professors.</p> <p><b>Elizabeth</b> will discuss with SSU professors, if there is interest for more than 4Cs.</p> <p><b>Elizabeth</b> to coordinate with Mandy Weltman.</p> <p><b>Elizabeth</b> to keep group posted on progress.</p> <p><b>Jennifer</b> interested in writing same grant for Burbank.</p>

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<b>Recruitment Update</b>	<p><b>CAPCC</b> – Beth reported Maria Zavala (CPI) would be meeting with Robin (exec dir) about the idea and hopefully send someone</p> <p><b>WIC (Indian Health)</b> – Beth left message for Lynn Parker.</p> <p><b>Foster parents</b> – no report from Candice</p> <p><b>CPS</b> – Beth spoke with Betty Johnson (Emergency Response) and she will try to get someone to come to the meeting. She thinks that it's a good connection.</p>	
<b>Next Meeting</b>	<p>Thursday, September 18<sup>th</sup>, 2008</p> <p>3:30-4:30 Costal Room</p> <p>625 5<sup>th</sup> St, Santa Rosa CA 95404</p>	