

Home Safety Action Team Minutes

Date: 6/19/08

| TOPIC | DISCUSSION | ACTION/ BY WHOM/BY WHEN/FOLLOW-UP |
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| Introductions and Announcements | <p>Neighbors In Health- Sunday Aug 3 at Kaiser Permanente's Stein Building. 7 a.m.- 4:30 p.m. Home Safety Group to participate. Have safety equipment demos and home safety checklists. Maybe have CPR display?</p> <p>Kids Plates Grant- group decided that could not apply because of lead agency switch. Too short of a timeline. Group to apply next year.</p> | <p>Elizabeth- to volunteer from 7- 11:30 a.m. Candice- to confirm that Health Source at KidSake (Michelle) can volunteer. At least from 11:30 a.m.- 4:30 p.m.</p> |
| Outreach/ Latino Service Provider Meeting- June 26 | <p>Food- sandwiches, fruit tray, veggie tray, cookie tray, sodas- to arrive at 11 a.m. Table set-up: put in circle, food off to side, table for registration and to put fliers Have brochures, membership apps, and CPS resource sheet available. Agenda: Beth- 2 min to talk about Safe Kids/ action teams/ efforts/ website- use website and show how to use. Elizabeth- 2 min to talk about home safety action team/ recruitment/ opportunities. Veronica- 2 min to talk about Burbank Housing/ how we partner/ recruit. Beth- to introduce Marsha and inform about lead agency change and new opportunities. Share meeting dates/ calendar.</p> | <p>Veronica, Elizabeth, Beth- to arrive at 11:00 a.m. for set-up Veronica- to bring sign-in sheets, fliers about LSP Elizabeth- to set up projector/ laptop/ put on slide show Beth- to bring brochures, CPS resource sheet, membership application Veronica, Elizabeth, Beth- prepare for presentation</p> |
| Home Safety Teaches | <p>Burbank Housing- will reschedule Larkfield Oaks, Carrillo Place, and Cypress Ridge presentations for the Fall. Equipment was a challenge to get at meetings. 4C's- need to get dates by Sept. 2. Head Starts- Candice has meeting scheduled with Christine Slaymaker to plan for Fall Kaiser- Mandy still needs to be trained with presentation Home Visitor refreshers- no time to discuss</p> | <p>Burbank- to get dates to group by Sept 2 Elizabeth- to talk about returning equip by next day at 10 a.m. with students Beth- to contact Sue Katz in early Aug to request dates Candice- to update group in July</p> <p>Elizabeth- to call Mandy and schedule training/ train</p> |

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| \$1500 Equipment Report | <p>All equipment is housed at the Health Source at KidSake.</p> <p>Home safety brochures arrived and Elizabeth has them at Public Health.</p> | <p>Candice- to update at next meeting.</p> <p>Elizabeth- to bring copies to next meeting.</p> |
| Burbank Policy for Installing Safety Equipment | <p>There is a process to make accommodations. E.g. safety knobs on latch style handles/ changing out doorknobs. Changes must be made by management and equipment must be approved.</p> | <p>Elizabeth/ Aliza/ Veronica- to schedule meeting with Director of Property Management to discuss logistics and get list of approved equipment (to purchase in equip grant) – 3rd or 4th week of July</p> |
| 2008 Action Plan Items | <p>Playground report- Beth has another e-mail in to Will Davis from Redwood Empire Insurance to get summary report</p> <p>Title 22 requirements- Candice has.</p> | <p>Beth- to bring to next meeting</p> <p>Candice- to bring to July meeting.</p> |
| Recruitment Update | <p>Child Protective Services contact is: Jerry Newman (Emergency Response) 565-4296</p> <p>WIC- Claudia Sevilla is transferred and can no longer attend Safe Kids meetings. Need new contact. Discussed Indian Health WIC program is reaching out.</p> <p>Foster parents</p> <p>CAPCC- Maria Zavala</p> | <p>Beth- to contact and invite</p> <p>Beth- to contact Indian Health/ WIC</p> <p>Candice- to update</p> <p>Aliza- to get Alexandra's contact at TLC</p> |
| Next Meeting | <p>Thursday, July 17, 2008 3:30- 4:30 p.m.</p> <p>625 5th St., Santa Rosa, CA 95404</p> | <p>Please mark your calendars!</p> |